



2011-12 General Education Online Course Registration Form (Page 1 of 2)

DISCLAIMER: Students are not prepared or permitted to provide Brennan Healing Science services until they have graduated from the 4-year Bachelor of Science Degree or Professional Studies Diploma Program. The Barbara Brennan School of Healing reserves the right to change programs, start dates, tuition, fees, and/or to cancel programs. Any changes will be made in accordance with the Commission for Independent Education rules and regulations. Any changes will be detailed in the Catalog Addendum and students will be informed in writing.

STUDENT INFORMATION

First Name	MI	Last Name	Home Phone* <i>(If international include country and city codes)</i>
Address			Work Phone*
			Cell Phone*
City	State	Zip/Postal Code	Fax*
Country	E-mail		

2011-12 GENERAL EDUCATION COURSE INFORMATION (YEARS 1, 2, 3, 4)

SUMMER SEMESTER:	11 weeks: July 18, 2011 – September 30, 2011
FALL SEMESTER:	11 weeks: November 7, 2011 – January 20, 2012
SPRING SEMESTER:	11 weeks: March 5, 2012 – May 18, 2012
SEMESTER CREDIT HOURS:	Each course earns 3 semester credit hours. Students may take a maximum of 2 courses per semester.

COURSE COSTS:

PER ONLINE COURSE	\$903.00
TEXTBOOK COSTS PER COURSE	\$80.00 (approx.)
ONLINE ORIENTATION FEE (1 time only)	\$15.00 (nonrefundable)

SUMMER SEMESTER

July 18, 2011 – September 30, 2011
Check all classes for which you are registering:

- Ecology
- Ethics
- College Algebra I

FALL SEMESTER

November 7, 2011 – January 20, 2012
Check all classes for which you are registering:

- Humanities I
- Composition I
- Strategies for Success

SPRING SEMESTER

March 5, 2012 – May 18, 2012
Check all classes for which you are registering:

- Critical Thinking and Problem Solving
- Psychology I
- Advanced Composition
(Prerequisite: Composition I)

2011-12 CANCELLATION AND REFUND POLICY

Refund guidelines for student withdrawal/dismissal:

1. A student must withdraw from the program in person or send the Registrar a withdrawal letter via United States Postal Service certified mail (or equivalent, if international) or via a courier service using a tracking number.
2. All monies (Tuition, Workbook Fee, Registration Fee, Online Orientation Fee) will be refunded if the School does not accept applicant or if applicant withdraws application within three (3) business days after the application and payment are accepted by the School. After 3 business days, \$50.00 of the monies for Year 1, 2, 3 and 4 is nonrefundable. Thus, tuition refunds are calculated after subtracting \$50.00 from all monies paid.
3. Tuition refunds for Integrative Distance Learning Modules (DLMs), General Education online courses, Anatomy and Physiology, and Resident Training are calculated separately and based on the percentage of completion. **Note 1:** DLM completion is based on DLMs received and evaluated. **Note 2:** Of the core tuition price of \$7410.00, for Years 1, 2, and 3, DLMs = 30% and Resident Training = 70%; for Year 4, DLMs = 25% and Resident Training = 75%.
4. Cancellation after attendance has begun, but prior to 40% completion of the program, will result in a pro rata refund computed on the number of hours completed to the total program hours.
5. Cancellation after completing 40% of the program will result in no refund.
6. The termination date for refund computation purposes is the last date of actual attendance of Resident Training, with the exception of General Education online courses whose termination date for refund computation purposes is the date that written notice of withdrawal is received.
7. Refunds will be made within 30 days of termination or receipt of cancellation notice.
8. A minimum enrollment of 10 students is required for all online courses. The School reserves the right to cancel any scheduled online course with an enrollment of fewer than 10 students prior to the course start date through the first 7 calendar days of a scheduled course. If the School cancels an online course, students who were enrolled in the course will receive a \$903.00 refund per cancelled course.
9. A student has a period of 7 calendar days from the start date of a General Education online course to add/drop the course with no penalty by notifying the Registrar of the School in writing (e-mails and faxes are acceptable).
10. After the add/drop period of 7 days, a student may withdraw from a General Education online course by notifying the Registrar of the School in writing (e-mails and faxes are acceptable). Any refund will be prorated based on the percentage of completion, which is the number of days from the course scheduled start date to the date of receipt of written withdrawal notification, whether or not the student logs on to the online course.
11. A student can be dismissed at the discretion of the School Official for insufficient progress, nonpayment of costs, or failure to comply with School standards and policies.



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PAYMENT METHOD

VISA MasterCard Wire Transfer*

____-____-____-____

Credit Card Number

____-____

Exp. date (Month/Year)

Last 3 digits on back of card

Name (PRINT exactly as it appears on card) _____ Signature _____

PAYMENT OPTIONS • PLEASE CHECK ONE OF THE FOLLOWING TWO PAYMENT OPTIONS

<input type="checkbox"/> PAYMENT IN FULL	
\$903.00 PER COURSE	Tuition for each General Education course for which you are registering.
\$ _____	Total Tuition (Multiply the number of General Education courses you are registering for by \$903.00)
+ \$15.00	Online Orientation Fee (1 time only)
TOTAL AMOUNT ENCLOSED	(\$903 multiplied by the number of courses for which you are registering, plus \$15 Orientation Fee, if applicable).

<input type="checkbox"/> PARTIAL PAYMENT	<input type="checkbox"/> Automatically charge my credit card for the balance of my tuition (20 days before class begins).
\$400.00 PER COURSE	Tuition for each General Education course for which you are registering.
\$ _____	Total Tuition Deposit (Multiply the number of General Education courses you are registering for by \$400)
+ \$15.00	Online Orientation Fee (1 time only)
TOTAL AMOUNT ENCLOSED	(\$400 multiplied by the number of courses for which you are registering, plus \$15 Orientation Fee, if applicable).
TOTAL BALANCE DUE	(\$503 multiplied by the number of courses for which you are registering.) Balance due 20 days before class begins.

***For wire transfer:** For information on wire transfer of funds, please contact the BBSH Finance Department.

Students must keep their tuition payments current at all times. Students who are not current with their tuition payments are not permitted to enter Resident Training classrooms. All prices for programs are printed herein. There are no additional carrying charges, interest charges, or service charges connected or third party charges at any time. For all payments made by wire transfer of funds, any fees deducted by the sending and receiving of funds due the school will be billed to the student's account. Cost of credit is included in the price costs for the goods and services.

This Agreement constitutes a binding contract upon acceptance by the School. This Agreement may be executed in counterparts and/or by facsimile, any such counterpart or facsimile shall for all purposes, be deemed an original but all such counterparts or facsimiles together shall constitute but one and the same instrument for wire transfer.

Note: Tuition deposit must be included in order to process your application.

SIGNATURE

Return this form to BBSH. A copy will be returned to you upon your acceptance to the program.

Print Your Name

I affirm that I have received and read a copy of this binding agreement and the 2011-12 BBSH School Catalog.

(X) _____
Student Signature Date

FOR OFFICE USE ONLY. ACCEPTED BY:

School Official

Title Date

Payment Amount Received: \$ _____